



NORTHCHAPEL PARISH COUNCIL

DRAFT Minutes of a FINANCE PRECEPT ONLY Meeting

held at the Village Hall on Thursday 5th December 2025 at 8pm

Present: Councillors Mrs Julia Fraser, Mr Melvin Greet, Mrs Sharon Holden (Chairman), Mr Russell Lane, Mr John Sochovsky and Daphne Trussler.

In attendance: Mrs Helen Cruikshank, Parish Clerk
There were no members of the public in attendance.

85/25 Apologies for absence: Apologies had been received and were accepted from Councillors Alex Baker and Laura Green.

86/25 Declarations of Interest: Councillor Sharon Holden declared an interest as a member of the Northchapel Village Hall Management Committee and member of the PCC.

87/25 Minutes: The Minutes of the previous Parish Council Meeting held on Thursday 6th November 2025 were approved as a correct record and signed.

88/25 Grants and Donations 2025/26

The figures for the current budget 2025/26 were examined at Appendix 2. All budgeted annual grants and donations previously agreed were approved as follows:

Northchapel Primary School £300
Northchapel Village Hall £500
Petworth Cottage Nursing Home £100
Kent Surrey and Sussex Air Ambulance £300
Royal British Legion Poppy Appeal £50

It was determined there was a small amount of money available for the additional grant requests received. After discussion, the following donations were agreed:

- Northchapel Sports Club (NUGA project) @ £5,000
- Northchapel Village Hall (Contribution to Village Lunch) @ £250
- 4Sight (Chichester based charity dealing with people with sight loss) @ £170
- Tylers Trust (Local charity supporting families who have children with life threatening illnesses) @ £200
- Friends of Chiddingfold Surgery (Contribution to the provision of facilities and equipment at the surgery which would not otherwise be provided out of statutory funds) @ £200
- Chichester Foodbank (Petworth branch) @ £100

Northchapel Primary School requested help with a contribution to the annual upkeep of the community swimming pool. It was agreed that instead of a donation, that the repayment of the loan (£500) for the year 2025/26 would be waived.

Clerk to request a copy of the latest financials from Sports Club and the Swimming pool.

All donations and grants will be paid at January's meeting.

89/25 Budget and Precept 2026/27

The draft figures for 2026/27 were considered. It was agreed the precept should remain at £30,000.

90/25 To consider urgent items at the Chairman's discretion

The Clerk to contact CDC and HOME regarding the status of the two empty one-bedroom flats in St Michael's Close.

91/25 Date of next meeting

Thursday 15th January 2026 at 8pm

The Chairman closed the meeting at 9.10pm

Signed

Date