



NORTHCHAPEL PARISH COUNCIL

Clerk: Mrs Helen Cruikshank
4 The Croft, Lodsworth, Petworth,
WEST SUSSEX GU28 9BW
Email: clerk@northchapel-pc.org.uk

28th August 2025

Dear Councillors,

You are summoned to attend a meeting of **Northchapel Parish Council** which is to be held on Thursday 4th September 2025 at 8pm at Northchapel Village Hall.

Yours sincerely,

Helen Cruikshank – Clerk, Northchapel Parish Council

THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA

PARISH COUNCIL AGENDA

54/25 TO NOTE APOLOGIES AND REASON FOR ABSENCE

55/25 DECLARATIONS OF INTEREST/CODE OF CONDUCT

56/25 CO-OPTION OF COUNCILLOR/(S)

57/25 MINUTES OF THE MEETING HELD ON THURSDAY 24TH JULY 2025 TO BE AGREED AND SIGNED AS A TRUE RECORD (APPX 1)

58/25 POLICE REPORT IF AVAILABLE

59/25 REPORTS FROM THE ELECTED REPRESENTATIVES OF WEST SUSSEX COUNTY COUNCIL AND CHICHESTER DISTRICT COUNCIL

60/25 WORKING PARTY REPORTS

- Allotments
- Village Green
- Highways including parking issues
- Village Road Safety Project including Speed reduction proposals and Speedwatch
- Play Area
- Footpaths and Rights of Way
- Planning

- Village Hall
- Housing
- Winter Plan
- Northchapel Youth Club
- Multi-Use Games Arena (MUGA)

61/25 UNAUTHORISED WORKS ON LAND NORTH OF BLIND LANE UPDATE

62/25 MANORIAL WASTE FLOWER BED

63/25 PARISH PLAN UPDATE (APPX 2)

64/25 ASSET OF COMMUNITY VALUE – NORTHCHAPEL STORES & POST OFFICE

65/25 FINANCIAL MATTERS

- Council's current financial position
- To receive and note the Bank reconciliation as at 28th August (Appx 3)
- To receive and approve the schedule of accounts submitted for payment and monies received (Appx 4)
- To receive and approve the Budget Monitoring Sheet as at 28th August 2025 (Appx 5)

66/25 REPORTS BACK FROM MEETINGS ATTENDED BY COUNCILLORS

67/25 CLERKS REPORT INCLUDING ANY CORRESPONDENCE

68/25 ITEMS TO BE INCLUDED ON THE NEXT AGENDA

69/25 DATE OF THE NEXT MEETING – THURSDAY 6TH NOVEMBER 2025 AT 8PM