



NORTHCHAPEL PARISH COUNCIL

Clerk: Mrs Helen Cruikshank
4 The Croft, Lodsworth, Petworth,
WEST SUSSEX GU28 9BW
Email: clerk@northchapel-pc.org.uk

8th May 2024

Dear Parishioners,

You are invited to attend the Annual meeting of **Northchapel Parish Council** which is to be held on Thursday 16th May 2024 at 8pm at Northchapel Village Hall.

Yours sincerely,

Helen Cruikshank – Clerk, Northchapel Parish Council

ANNUAL MEETING BUSINESS AGENDA

1. TO ELECT A CHAIRMAN
2. TO ELECT A VICE-CHAIRMAN
3. TO ELECT MEMBERS OF COMMITTEES AND WORKING PARTIES
4. TO FIX DATES OF FUTURE MEETINGS 2024/25

AGENDA

THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA.

30/24 TO NOTE APOLOGIES AND REASON FOR ABSENCE

31/24 DECLARATIONS OF INTEREST/CODE OF CONDUCT

32/24 CO-OPTION OF COUNCILLOR(S)

33/24 MINUTES OF THE MEETING HELD ON THURSDAY 7TH MARCH 2024 TO BE AGREED AND SIGNED AS A TRUE RECORD

34/24 REPORTS FROM THE ELECTED REPRESENTATIVES OF WEST SUSSEX COUNTY COUNCIL AND CHICHESTER DISTRICT COUNCIL

35/24 WORKING PARTY REPORTS

- Allotments

- Village Green
- Highways including parking issues
- Village Road Safety Project including Speed reduction proposals and Speedwatch
- Play Area
- Footpaths and Rights of Way
- Planning
- Village Hall
- Housing
- Winter Plan
- Northchapel Youth Club
- Multi-Use Games Arena (MUGA) project

36/24 VILLAGE SHOP

37/24 FINANCIAL MATTERS

38/24 REPORTS BACK FROM MEETINGS ATTENDED BY COUNCILLORS

39/24 CLERKS REPORT INCLUDING ANY CORRESPONDENCE

40/24 ITEMS TO BE INCLUDED ON THE NEXT AGENDA

41/24 DATE OF THE NEXT MEETING – THURSDAY 4TH JULY 2024