



NORTHCHAPEL PARISH COUNCIL

DRAFT Minutes of a FINANCE PRECEPT ONLY Meeting

held at the Village Hall on Thursday 1st December 2022 at 8pm

Present: Councillors Mr Alex Baker, Miss Laura Green, Mr Melvin Greet, Mrs Sharon Holden (Chairman), Mr John Sochovsky, Mrs Daphne Trussler and Mr Ed Warren

In attendance: Mrs Helen Cruikshank, Parish Clerk
There were no members of the public in attendance.

94/22 Apologies for absence: Apologies had been received and were accepted from Councillors Rob Moss and Amanda Harman.

95/22 Declarations of Interest: Councillor Sharon Holden declared an interest as a member of the Northchapel Village Hall Management Committee and member of the PCC. Councillor Laura Green declared an interest as secretary of Northchapel Sports Club, member of the Northchapel Youth Club committee, member of the School PTA and as a member of the Northchapel Community Events committee. Councillor Ed Warren declared an interest as a member of the Northchapel Youth Club committee and as a member of the Northchapel Community Events committee. Councillor Daphne Trussler declared an interest as a member of the PCC. Councillor Melvin Greet declared an interest as a volunteer for the Community Swimming Pool. Councillor John Sochovsky declared an interest as a member of the Northchapel Youth Club committee.

96/22 Minutes: The Minutes of the previous Parish Council Meeting held on Thursday 3rd November 2022 were approved as a correct record and signed.

97/22 Grants and Donations 2022/23

The figures for the current budget 2022/23 were examined at Appendix 2. All budgeted annual grants and donations previously agreed were approved as follows:

Northchapel Primary School £300
Northchapel Village Hall £500 (specifically for installation of foam panels to aid acoustics)
Petworth Over 60's Club £50
Petworth Cottage Nursing Home £100
Citizens Advice Bureau Waverley £200
Kent Surrey and Sussex Air Ambulance £250
Royal British Legion Poppy Appeal £50

It was determined there was some money available for the additional grant requests received. After discussion, the following donations were agreed:

- St Michaels Church (Tree works in the churchyard) @ £2,000
- Little Oaks Pre-School (enhancement to reading corner) @ £800
- Northchapel Primary School (Subscription to WSCC school library service and outdoor bean bags) @ £1,245
- Northchapel Youth Club (Donation to provide foam panels in the Village Hall to help acoustics) @ £625
- Northchapel Sports Club (Donation to enable resubmission of MUGA planning application) @ £1,500

Northchapel Primary School requested help with a contribution to the annual upkeep of the community swimming pool. It was agreed that instead of a donation, that the repayment of the loan (£500) for the year 2022/23 would be waived.

A decision on a financial contribution to help Home-Start Chichester would be discussed once further information had been received.

All donations and grants will be paid at January's meeting.

98/22 Budget and Precept 2023/24

The draft figures for 2023/24 were considered. It was agreed the precept should remain at £30,000.

99/22 To consider urgent items at the Chairman's discretion

A Christmas tree is to be sited at the top of the Village Green again this year. Thanks to Councillor Baker for providing the tree. The Clerk has composed a risk assessment.

The Clerk to ask the grounds contractor to remove the leaves from the green and clear the ditches. Councillor Green said that Apples & Pears would carry out a village walk around to identify who is responsible for what.

There were five payments due for approval for Apples & Pears (Allotment hedge cutting) @ £540, Sussex Land Services (October's grass cutting) @ £468, WSCC (Clerk's November Salary) @ £528, Concept Waste Solutions (Dog waste bin emptying) @ £48 and Royal Legion Poppy Appeal (Wreath and donation) @ £50.

100/22 Date of next meeting

Thursday 5th January 2023 at 8pm

The Chairman closed the meeting at 8.45pm

Signed

Date