



NORTHCHAPEL PARISH COUNCIL

DRAFT Minutes of a FINANCE PRECEPT ONLY Meeting held virtually on Thursday 2nd December 2021 at 8pm

Present: Councillors Mr Alex Baker, Miss Laura Green, Mrs Sharon Holden (Chairman), Mr John Sochovsky, Mrs Daphne Trussler and Mr Ed Warren

In attendance: Mrs Helen Cruikshank, Parish Clerk
There were no members of the public in attendance.

83/21 Apologies for absence: Apologies had been received from Councillors Rob Moss and Amanda Harman.

84/21 Declarations of Interest: Councillor Sharon Holden declared an interest as a member of the Northchapel Village Hall Management Committee. Councillor Laura Green declared an interest as secretary of Northchapel Sports Club and as a member of the Northchapel Community Events committee. Councillor Ed Warren declared an interest as a member of the Northchapel Youth Club committee and as a member of the Northchapel Community Events committee.

85/21 Minutes: The Minutes of the previous Parish Council Meeting held on Thursday 4th November were approved as a correct record and signed. Councillor Green stated the Firework and Bonfire night had raised £1,089 profit in total. £363 for each of the organisations; Church, School and MUGA project.

86/21 Grants and Donations 2021/22

The figures for the current budget 2021/22 were examined at Appendix 2. All budgeted annual grants and donations previously agreed were approved as follows:

Northchapel Primary School £300
Northchapel Village Hall £500
Petworth Over 60's Club £50
Petworth Cottage Nursing Home £100
Citizens Advice Bureau Waverley £200
Kent Surrey and Sussex Air Ambulance £250
Royal British Legion Poppy Appeal £50

It was determined there was some money available for the additional grant requests received. After discussion, the following donations were agreed:

- Northchapel Village Hall (Contribution towards a new oven) @ £1,500
- Little Oaks Pre-School (resources to promote health and well-being) @ £600
- Northchapel Primary School (Donation to install sleeper style flower beds and fill with soil and plants) @ £1,750
- Home-Start Chichester (Donation to support help provided to families in the village) @ £1,000
- Northchapel Youth Club (Donation to help set-up a new youth club in the village (training, courses and equipment) @ £1,000
- Northchapel Community events (Donation to enable both a Summer Fair and Bonfire Night 2022) @ £500

Northchapel Primary School requested help with a contribution to the annual upkeep of the community swimming pool. It was agreed that instead of a donation, that the repayment of the loan (£500) for the year 2021/22 would be waived.

All donations and grants will be paid at January's meeting. The Clerk added it is likely that CDC will be providing a grant for the Queen's Jubilee Celebrations in 2022. Please let her know if there are any events planned so she may apply for it.

87/21 Budget and Precept 2022/23

The draft figures for 2022/23 were considered. It was agreed the precept should remain at £30,000.

88/21 To consider urgent items at the Chairman's discretion

Councillor Holden stated the Christmas tree was to be sited at the top of the Village Green this year. Solar lights had been purchased. Thanks to Councillor Baker for providing the tree. The Clerk had composed a risk assessment.

Councillor Baker reported there were two outstanding planning applications to be considered tonight:

SDNP/21/05449/HOUS

Location: Tanya House, Valentines Hill, Northchapel

Proposal: Erection of detached outbuilding

SDNP/21/05906/TCA

Location: Brookside House, Diddlesfold Lane, Northchapel

Proposal: Notification of intention to reduce crown (back to previous pruning points) on 2 no. Oak trees and 1 no. Ash tree and 1 no. Alder tree

Two payments had been approved since the last meeting for Apples & Pears (Allotment hedge cutting) @ £516 and Sussex Land Services (October's grass cutting) @ £594. Payments were approved tonight for WSCC (Clerk's November Salary) @ £519 and Mulberry & Co (Future of Planning course) @ £48.

89/21 Date of next meeting

Thursday 6th January 2022 at 8pm

The Chairman closed the meeting at 8.35pm

Signed

Date