



# **NORTHCHAPEL PARISH COUNCIL**

## **DRAFT Minutes of a FINANCE PRECEPT ONLY Meeting held at Northchapel Village Hall on Monday 2nd December 2019 at 8pm**

**Present:** Councillors Mr Alex Baker, Mr Chris Bryant, Mrs Lynda Bell (Chairman), Miss Laura Green, Mrs Sharon Holden, Mrs Gaye Jordan and Mrs Daphne Trussler

**In attendance:** Mrs Helen Cruikshank, Parish Clerk  
There were no members of the public in attendance.

**83/19 Apologies for absence:** Apologies had been received from Councillors Robert Moss and Stephen Wordsworth.

**84/19 Declarations of Interest:** Councillor Sharon Holden declared an interest as a member of the Northchapel Village Hall Management Committee. Councillor Laura Green declared an interest as secretary of Northchapel Sports Club. Councillors Holden and Green declared an interest as members of the Swimming Pool Committee. Councillor Lynda Bell declared an interest as a School Governor of Northchapel Primary School. Councillors Bell, Holden and Trussler declared an interest in St Michael's Church.

**85/19 Minutes:** The Minutes of the previous Parish Council Meeting held on Monday 4th November 2019 were approved as a correct record and signed.

### **86/19 Grants and Donations 2019/20**

The figures for the current budget 2019/20 were examined at Appendix 2. All budgeted annual grants and donations previously agreed were approved as follows:

Northchapel Primary School £300  
Northchapel Village Hall £500  
Petworth Over 60's Club £50  
Petworth Cottage Nursing Home £100  
Citizens Advice Bureau Waverley £200  
Sussex Clubs for Young People (Purple Bus) £500  
Kent Surrey and Sussex Air Ambulance £250

It was determined there was money available for the additional grant requests received. After discussion, the following donations were agreed:

- Little Oaks Pre-School (Outdoor learning resources) @ £600
- Northchapel Primary School (English Curriculum resources and library books) @ £600
- Northchapel Swimming Pool (Leadline for cover plus curtains for changing facilities) @ £500
- Northchapel Sports Club (MUGA project) @ £2,500
- St Michaels Church (Churchyard wall) @ £3,000

All donations and grants will be paid at January's meeting.

### **87/19 Budget and Precept 2020/21**

The draft figures for 2020/21 were considered. Clerk to issue final figures at the next meeting for approval. It was agreed the precept should remain at £30,000.

**88/19 Approval of cheques**

Cheques for Concept Waste Solutions (Dog litter bin emptying for November) @ £36, West Sussex County Council (Payroll admin charges) @ £46, West Sussex County Council (Clerk's November Salary) @ £496 and CCP Groundcare (Grass cutting) @ £501

**89/19 Date of next meeting**

Monday 6<sup>th</sup> January 2020 at 8pm

The Chairman closed the meeting at 8.45pm

**Signed .....**

**Date .....**