



NORTHCHAPEL PARISH COUNCIL

DRAFT Minutes of a meeting held at Northchapel Village Hall on Monday 1st July 2019 at 8pm

Present: Councillors Mr Alex Baker, Miss Laura Green, Mrs Sharon Holden (Chairman) and Mr Stephen Wordsworth

In attendance: Mrs Helen Cruikshank, Parish Clerk
District Councillor Natalie Hume
Councillor Janet Duncton
There was one member of the public in attendance.

The Chairman welcomed everyone to the meeting.

PARISH COUNCIL AGENDA

45/19 Apologies for absence

Apologies were received from Parish Councillors Mrs Lynda Bell, Mrs Gaye Jordan, Mr Robert Moss and Mrs Daphne Trussler.

46/19 Declarations of Interest

Councillor Green declared an interest in agenda item 51/19 as secretary of the Sports Club.

47/19 Co-option of Councillor

The Chairman announced there was a candidate for the one vacancy on the Parish Council. The candidate spoke of his desire to give something back to the village now he was semi-retired. It was agreed that Chris Bryant be co-opted as Parish Councillor. Clerk to get him to complete and sign the necessary documentation. The Chairman welcomed him on board.

48/19 Minutes

The Minutes of the Parish Council Meeting held on Monday 29th May 2019 were approved as a correct record and signed.

49/19 Reports from the Chichester District and West Sussex County Councillors

County Councillor Janet Duncton said as Chairman of the County Council she had attended several Armed Forces Day events. County support ex-service personnel adjust to civilian life. As you have probably heard County have had bad reports for both its Children Looked After service and its Fire & Rescue Service. Surprisingly the report showed a bullying culture in the Fire Service although nothing had ever been reported or suspected. Obviously this needs to be looked into. County is taking both the reports extremely seriously and getting help from other Councils. There is no quick fix so it will be a long-term process. Finally the new Highways contract is being discussed. Until a new contractor is appointed, Balfour Beatty continue to do the works.

Any issues of a County nature then please do not hesitate to contact Janet Duncton on janet.duncton@westsussex.gov.uk or 01798 342528.

County Councillor Janet Duncton left the meeting at 8.15pm

District Councillor Natalie Hume reported that the District Council has a newly appointed Conservative cabinet with a more of a political mix across the committees. Eileen Lintill is the leader. Chichester City Council is holding an emergency meeting to discuss single use plastics. With regard to Household Waste & Recycling, it is essential that no dirty plastics are put in the burgundy recycling bins to prevent contamination.

Any queries of a District nature, please do not hesitate to contact Mrs Natalie Hume nhume@chichester.gov.uk or Mr Gareth Evans gbevans@chichester.gov.uk

50/19 Working Party Reports

- **Allotments:** There was nothing to report.
- **Village Green:** Councillor Green reported that dog fouling was again a cause for concern on the Village Green. It was agreed to ask the warden to visit the village and drop leaflets as a reminder to residents. Councillor Baker had kindly done a temporary fix on the problems on the track and he would keep an eye on the area including the potholes and repair as required. It was agreed he should remove the middle bit of grass and level. Thanks were given to Alex for all his work. Councillor Moss had told the Clerk what a good job the select few did of fitting a new roof to the pavilion and it looks so much better.
- **Play Area:** Councillor Green stated the Annual ROSPA play area inspection had been carried out in June and the report had been received. She and Councillor Holden would go through the report, meet and discuss what needed to be done at the play area over the forthcoming months.
- **Footpaths, Hedges and Rights of Ways:** There was nothing to report on this.
- **Planning:** Councillor Wordsworth reported there had only been one planning application discussed since the last meeting. The planning application for the proposed MUGA (SDNP/19/02649/FUL) had just come through for consultation and the planning committee would meet on Saturday 13th July at 9.10am at the Church to discuss this. All are welcome to attend. Since the last meeting, the following applications had been discussed by the Parish Council:

SDNP/19/002277/LIS

Sweetlands, London Road, Northchapel GU28 9EG

Refurbish existing roof surfaces including a new waterproof membrane, new battens and reinstatement of existing tiles and lead flashings.

Since the last meeting, Chichester District Council/South Downs National Park has made the following decisions on/given advice on:

SDNP/18/06056/FUL

Lower Diddlesfold Farm Diddlesfold Lane Northchapel GU28 9EN West Sussex

Demolition of the existing dwellings and the erection of two replacement dwellings, including one with an agricultural tie.

Application withdrawn

SDNP/18/00474/FUL

Lower Diddlesfold Farm Diddlesfold Lane Northchapel West Sussex GU28 9EN

Proposed demolition of 2 no. agricultural cattle barns, the erection of a replacement U-shaped agricultural barn and stables (for private use only), outdoor sand school, muck ramp, refurbishment of an existing agricultural barn and associated landscaping. Change of use to a mixed agricultural use and private equestrian use.

Decision: Approved

SDNP/19/02522/PRE

Dales Farm Pipers Lane Northchapel Petworth West Sussex GU28 9LA

Eco friendly Shepherds huts as rented accommodation.

Advice provided

- **Village Hall:** Councillor Holden said there was nothing to report.
- **Housing:** Councillor reported one area of concern which had been brought to her attention, was that of the lack of housing for youngsters and residents being stuck in St Michaels Close who have outgrown their properties. The school needs to address its lack of incoming children into its lower years, with only 1 or 2 due to start in reception in September compared to 15 last year. This has a direct impact on its budget. The school is the heart of the community. Clerk to look into getting someone to come and talk at a Parish Council meeting on Community Land Trusts and to investigate the conditions on the original St Michaels Close contract.
- **Winter Plan:** There was nothing to report.
- **Northchapel Youth:** The Clerk reported that Councillor Bell had met with Keely Hardy from Sussex Clubs for Young People on 13th June. The meeting went well. She seems very enthusiastic so we will have to see what materialises. Initially she is proposing to send a couple of outreach workers to the village the week before the school term ends to try and meet some young people and find out what they would like with a view to returning on a weekly basis starting in the summer holidays. She is also looking for an older teenager / young person who might be interested in working with them to engage young people. If anyone has any ideas on a suitable person please let me know. Keely has gone away to work up a proposal.
- **Village Road Safety Project:** Councillor Green reported that there was no update with the SDNP signage project nor had there been any response to the plea for volunteers to help with the Speedwatch initiative. It was agreed to keep pushing on with this. She added that Seaford College won't move their pick up point as they do not want to divert off the main road. Safety concerns were raised to the parking in the layby on the main road as there is just not enough room for pedestrians to pass safely. Clerk to chase SDNP for an update and to ask County Councillor Duncton the process for changing road markings.

District Councillor Hume left the meeting at 8.50pm

51/19 Multi-Use Games Arena (MUGA)

Councillor Green reported that the planning application had been submitted and they were now awaiting planning permission following the consultation period. The surveys had cost £3,500-4000 and the Sports Club had been £900 short which is hoped to be raised by further fundraising events being held. Once permission has been approved, applications for the grants can be submitted. It is hoped that 60% of the money will come from grants with a total project cost of £100,000 (hopefully raised in 2 years) and roughly a £5,000 ongoing annual maintenance charge.

52/19 Financial Matters

- The Council's current financial position @ £35,805 was noted.
- The Bank reconciliation as at 24th June 2019 at Appendix 2 was noted.
- The schedule of accounts submitted for payment at Appendix 3 was noted and approved – Chichester District Council (Non-contested election costs) @ £241, WSCC (Clerk's May 19 Salary) @ £496, PAWS Ltd (Dog bin emptying) @ £36, Mrs Helen Cruikshank (Clerk's Exps Q1 19/20) @ £106, Function 28 Ltd (Website quarterly hosting fee) @ £36 and Playsafety Ltd (Annual Play Area Inspection) @ £103

53/19 Reports back from meetings attended by Councillors

There had been no external meetings.

54/19 Clerks Report including any correspondence

Clerk said there was one date for Councillors' diaries:

- All Parishes Meeting at the Grange Centre Midhurst on Monday 15th July at 6pm

The Clerk said the BT Kiosk at Fisher Street had been sold for £250. As previously agreed this money who be donated to the MUGA project.

55/19 Items to be included on the next agenda

Speedwatch

Please inform the Clerk of any items to go on the agenda by Tuesday 27th August 2019

56/19 Date of next meeting

Monday 2nd September 2019 at 8pm

The Chairman closed the meeting at 9pm

Signed

Date