



NORTHCHAPEL PARISH COUNCIL

DRAFT Minutes of a FINANCE PRECEPT ONLY Meeting held at Northchapel Village Hall on Monday 3rd December 2018 at 8pm

Present: Councillors Mr Alex Baker, Mrs Lynda Bell (Chairman), Miss Laura Green, Mrs Sharon Holden, Mrs Daphne Trussler and Mr Stephen Wordsworth

In attendance: Mrs Helen Cruikshank, Parish Clerk
There were no members of the public in attendance.

88/18 Apologies for absence: Apologies had been received from Councillors Gaye Jordan, Janis Glover and Robert Moss.

89/18 Declarations of Interest: Councillor Sharon Holden declared an interest as an employee of Straight Line Fencing and as a member of the Village Hall Committee. Councillor Laura Green declared an interest as secretary of the Sports Club.

90/18 Minutes: The Minutes of the previous Parish Council Meeting held on Monday 5th November 2018 were approved as a correct record and signed.

91/18 Grants and Donations 2018/19

The figures for the current budget 2018/19 were examined at Appendix 2. All budgeted annual grants and donations previously agreed were approved as follows:

Northchapel Primary School £300
Northchapel Village Hall £500
Petworth Over 60's Club £50
Petworth Cottage Nursing Home £100
Citizens Advice Bureau Waverley £200 (increased from £100 in 2017/18)
West Sussex Rural Mobile Youth Trust (Purple Bus) £1,000
Haslemere Community First Responders £400 (increased from £200 in 2017/18)
Kent Surrey and Sussex Air Ambulance £250

It was determined there was money available for the additional grant requests received. It was agreed £600 be donated to the Little Oaks pre-school for IT equipment and £1,000 be donated to the Sports Club as a contribution towards the Pavilion roof works.

All donations and grants will be paid at January's meeting.

The fencing at the play area was discussed and it was agreed that instead of repairing the current wooden post and rail fencing that new bow top fencing would be erected. A quote from Straight Line Fencing had been received @ £7,321 and the Clerk would strive to get two further quotes in line with Financial Regulations. This would be discussed further at January's meeting.

92/18 Budget and Precept 2019/20

The draft figures for 2019/20 were considered. Clerk to issue final figures at the next meeting for approval. It was agreed the precept should remain at £30,000.

93/18 Approval of cheques

Cheques for The Royal British Legion Poppy Appeal @ £34 (two remembrance wreaths) and Adam H Russel @ £190 (allotment maintenance) were both approved.

94/18 Lest We Forget Silhouettes

It was agreed the two Lest We Forget Silhouettes would stay in situ until the end of the year and then be relocated within the parish.

95/18 Date of next meeting

Monday 7th January 2019 at 8pm

The Chairman closed the meeting at 9pm

Signed

Date