



NORTHCHAPEL PARISH COUNCIL

DRAFT Minutes of a meeting held at Northchapel Village Hall on Monday 2nd July 2018 at 8pm

Present: Councillors Mr Alex Baker, Mrs Janis Glover, Miss Laura Green, Mrs Sharon Holden (Chairman), Mrs Gaye Jordan, Mr Robert Moss, Mrs Daphne Trussler and Mr Stephen Wordsworth

In attendance: Mrs Helen Cruikshank, Parish Clerk
County Councillor Janet Duncton
There were no members of the public in attendance.

The Chairman welcomed everyone to the meeting.

PARISH COUNCIL BUSINESS

46/18 Apologies for absence: Apologies were received from District Councillor Nick Thomas and Parish Councillor Lynda Bell.

47/18 Declarations of Interest: Councillor Green declared an interest in agenda item 53/18 as secretary of the Sports Club. Councillors Janis Glover, Sharon Holden and Daphne Glover declared an interest in agenda item 54/18

48/18 Minutes: The Minutes of the Parish Council AGM held on Monday 21st May 2018 were approved as a correct record and signed. Councillor Wordsworth added his disappointment in Chris Dye's response to the Fisher Street traffic speed issue.

49/18 Reports from the Chichester District and West Sussex County Councillors

County Councillor Janet Duncton spoke of the recent school consultation and confirmed that none of the six schools she looks after are under threat including Northchapel Primary which she said was a very good school. West Sussex has a new way to fund and help local groups – West Sussex Crowd

<https://www.westsussex.gov.uk/news/west-sussex-crowd-crowdfund-your-ideas-for-your-community/> which is a new crowdfunding platform. If you have an idea which will benefit your community, whether it's a renovation project, a festival or even equipment for a club, then upload it to West Sussex Crowd

<https://www.spacehive.com/movement/westsussexcrowd>

She also spoke of the Your Energy Sussex which was set up by West Sussex County Council in 2014 and is delivering exciting energy projects across the county. They want local people to pay less for their gas and electricity. The partnership uses local installers to deliver these projects which in turn creates investment, job and apprenticeship opportunities for people across Sussex. <https://www.yourenergysussex.org.uk/>

Any issues of a County nature then please do not hesitate to contact Janet Duncton on janet.duncton@westsussex.gov.uk or 01798 342528.

In his absence, Clerk read out a brief report from District Councillor Thomas. CDC have published their full analysis of the past year. Generally very effective in keeping over 80 public services in very good order and within budgets. The A27 debate continues on with both north and south bypass options to be assessed by the Highways department. There is a while to go still before a recommended route is agreed. My thanks again to all Northchapel Parish Councillors for their efficient dedication

Any queries of a District nature, please do not hesitate to contact Nick Thomas nthomas@chichester.gov.uk or 01730 810837.

Mrs Duncton left the meeting at 8.10pm

50/18 Working Party Reports

- **Allotments:** Clerk reported some allotment maintenance had recently been carried out.
- **Village Green:** Councillor Jordan reported that all seemed fine on the village green. Councillor Green said there had been a slight problem with dog fouling noted by the stool ball players. The Chairman had received a request from the school to hold a colour run event as part of its fair; this is where children & adults run around a track on the green and spectators will pay to buy bags of powder paint to throw as they run past. All paint is easy to wash out. All agreed this was a fun and worthwhile fundraising event.
- **Play Area:** Councillor Trussler said the ROSPA annual inspection had been carried out and the report recently received. She and Councillor Green would go through this and report back at the next meeting.
- **Footpaths, Hedges and Rights of Ways:** Councillor Trussler reported that a damaged manhole cover on the pavement at the top of Pipers Lane had been painted blue. Clerk to investigate.
- **Planning:** Councillor Wordsworth said there are three outstanding planning applications which would be discussed once plans had been received over the next few weeks. The Leconfield Estates has insisted that the section of boundary wall at Elmtree Cottage which had been demolished be reinstated. Since the last meeting in May, the following application had been discussed by the Parish Council:

SDNP/18/02390/HOUS

Location: 4 Leaside Northchapel GU28 9H

Proposal: Rear conservatory

Since the last meeting, Chichester District Council/South Downs National Park has made the following decisions on/given advice on:

SDNP/18/02293/APNB

Location: Besom Copse Valentines Hill to Frith Wood Northchapel West Sussex

Proposal: Timber panel shed (1.8m x 1.2m) with felt roof.

Decision: Objection

SDNP/18/01786/TCA

Location: Selworthy House A283 Pipers Lane to Valentines Lea Valentines Hill Northchapel Petworth, West Sussex GU28 9HW

Proposal: Notification of intention to fell 1 no. Monterey Cypress tree and 1 no. Apple tree
Remove 1 no. lower branch and crown reduce by 33% on 1 no. Crab Apple tree. Remove 1 no. lower branch on north-east side and reshape 1 no. Apple tree. Crown reduce by 50% and reshape on 1 no. Pittosporum tree.

Decision: Raise no objection

SDNP/18/02222/TCA

Location: 2- The Square House A283 Luffs Meadow To Pipers Lane Northchapel GU28 9HS

Proposal: Notification of intention to crown reduce 0.75/1m all round on 1 no. Elder tree (T1).

Decision: Raise no objection

SDNP/17/03256/DCOND

Location: Fisher Hill House Fisher Street Northchapel GU28 9EJ

Proposal: Discharge of conditions: 3, 4, 5, 7, 8 and 10 from Listed Building consent

SDNP/16/05170/LIS.
Decision: Approved

SDNP/16/03203/LIS

Location: Fisher Hill House Fisher Street Northchapel Petworth West Sussex GU28 9EJ
Proposal: Internal Works including alterations to 2 no. bathrooms and installations of a domestic home lift to enable mobility access.
Application withdrawn

SDNP/18/02390/HOUS

4 Leaside Northchapel GU28 9HD
Rear conservatory
Decision: Approved

- **Village Hall:** Councillor Holden said there was nothing to report. The VHMC had recently received some nice feedback from hirers which is always positive.
- **Housing:** Councillor Holden reported that the housing working party along with the Clerk had met with representatives from Home group and Chichester District Council. Unfortunately no-one from Hyde Housing responded to the meeting request or came to the meeting. The meeting discussed housing allocations, mutual exchanges, how to deal with Anti-Social Behaviour (everything must be reported to the housing provider or Police) and St Michaels Close exception site. It was a useful meeting and good contacts have been made.
- **Winter Plan:** Councillor Moss reported he had spoken to Richard Speller at WSCC who had not been of much use. He would get quotes for the various attachments available which he thinks would be most beneficial to the parish and bring along to September's meeting.
- **Northchapel Youth:** The Purple Bus is not here this evening due to illness but is continuing until the end of the summer term.

51/18 Dog Litter bin

Clerk reported that unfortunately she had not received a quote despite being promised it for tonight's meeting for a new dog litter bin on the footpath which leads down from the main road to Valentines Lea. As soon as she receives it she will send out by email.

52/18 A283 Fisher Street Traffic Speed

Councillor Wordsworth said he was very disappointed by WSCC Highways lack of interest in the traffic speed and safety at the Fisher Street crossroads. Dangerous overtaking continues on a daily basis along this stretch of road.

53/18 Multi-Use Games Area (MUGA)

Councillor Green reported that the survey had gone out to all households and are already back in, as are the results. The response was good with 115 completing it representing around 300 people. The responses were overwhelmingly positive. She has five companies who she is getting quotes from with ideas on how to maximise the use of the space. Dream big and scale back accordingly. There are 4/5 residents who have already offered help with fundraising and the start-up. Councillor Green will bring guide prices to September's meeting with an update on the MUGA project.

54/18 Church's 300 year anniversary celebrations

The Clerk said that the church will mark this occasion with a special service and also the preparation of a visual display explaining the history of the parish church and its architectural highlights. The display will be retained and used long after this particular event. The display will be commercially prepared and is expected to cost around £400. The Parish Council agreed this was an important event for the parish and agreed to fund the entire visual display.

55/18 APCAG response

Following on from the last meeting where Mr Ian Hare from APCAG (Association of Parish Councils Aviation Group) had spoken about the proposed night trials in the area for 2019 and the effect it may have on the parish, the Parish Council discussed its involvement. It was agreed to become an associate member which entitles members to attend the APCAG PC forum and able to submit views.

56/18 Financial Matters

- The Council’s current financial position @ £37,240 was noted.
- The Bank reconciliation as at 26th June 2018 at Appendix 2 was noted.
- The schedule of accounts submitted for payment at Appendix 3 was noted and approved including Function 28 Ltd (Monthly website hosting fee @ £12), Playsafety Limited (Annual Inspection report @ £105), Mrs Helen Cruikshank (Clerk’s Q1 Exps @ £155) and St Michael’s Parish Church (Donation to the 300 year anniversary visual display @ £400).

57/18 Reports back from meetings attended by Councillors

There had been no external meetings.

58/18 Clerks Report

Clerk reminded members of the Velo South event (the 100-mile cycle ride through West Sussex planned for Sunday 23rd September involving 15,000 participants) which would include lots of local road closures. Details are up on the website.

59/18 Items to be included on the next agenda

MUGA

Please inform the Clerk of any items to go on the agenda by Tuesday 28th August 2018

60/18 Date of next meeting

Monday 3rd September 2018 at 8pm

The Chairman closed the meeting at 8.45pm

Signed

Date