

# NORTHCHAPEL PARISH COUNCIL

## APPROVED Minutes of a Meeting held at Northchapel Village Hall on Monday 3<sup>rd</sup> July 2017 at 8pm

**Present:** Councillors Mr Simon Arnold, Mrs Lynda Bell, Mrs Jan Glover, Mrs Sharon Holden, Mrs Gaye Jordan, Mr Rob Moss, Mrs Daphne Trussler and Mr Stephen Wordsworth

**In attendance:** Mrs Helen Cruikshank, Parish Clerk  
District Councillor Nick Thomas  
County Councillor Janet Duncton  
There were five members of the public in attendance.

*Jenny Mason from the Haslemere Rotary Club came along to the meeting to discuss the possibility of planting crocus bulbs in Northchapel to promote the worldwide charity which wants to eradicate polio across the world by 2020. The school is keen to get the students involved in the project too. It is hoped that the Parish Council will give permission to dig up the top of the Village Green to enable crocus bulbs to be planted. The bulbs will be provided so there is no cost apart from some manpower. They will need a couple of adults to help dig in Oct/Nov time on a Saturday. The children will then plant the bulbs and the turf will be replaced and purple flowers should hopefully appear the following spring. It was agreed this was a lovely idea and the Parish Council would fully support the project. Jenny said she would put an article in the parish magazine explaining the mission and asking for volunteers nearer the time.*

**41/17 Apologies for absence:** There were no apologies

**42/17 Declarations of Interest:** There were no declarations of interest.

**43/17 Minutes:** The Minutes of the previous Parish Council Meeting held on Monday 8<sup>th</sup> May 2017 were approved as a correct record and signed.

#### **44/17 Co-option of Councillor**

The Chairman announced there were three parishioners in attendance tonight who were interested in the vacancy. They had all come along to sit through the meeting and if still keen are encouraged to attend the meeting in September where they will be asked to say a few words about themselves; following which a vote will take place by Councillors, if more there is more than one applicant.

#### **45/17 Reports from the District and County Councillors**

County Councillor Janet Duncton reported that since the elections, WSCC had been busy with a training period. However children in care are still a high priority and they are always on the look-out for foster families in the County. She encouraged residents to keep an eye out for the elderly and vulnerable with regard scams as there has been an increase in this type of crime nationally. She mentioned the broken fingerpost on the A283 junction for Lurgashall. WSCC no longer are responsible for maintaining these. Clerk to chase Ralph Restorations for the repair quote. Any issues of a County nature then please do not hesitate to contact Janet Duncton on [janet.duncton@westsussex.gov.uk](mailto:janet.duncton@westsussex.gov.uk) or 01798 342528.

District Councillor Nick Thomas reported on the very detailed Chichester District Vision which was mainly city orientated. He added that a lot of focus had been on fire hazards but West Sussex was fortunate not to have any sky scrapers but the horrific happenings at Grenfell had certainly alerted people to look at their own fire protection. Councillor Bell said there was still some problem with plans arriving. Mr Thomas suggested contacting Andrew Frost directly with any issues.

Any queries of a District nature, please do not hesitate to contact Nick Thomas [nthomas@chichester.gov.uk](mailto:nthomas@chichester.gov.uk) or 01730 810837.

## 46/17 Working Party Reports

- **Allotments:** Clerk reported that one allotment had been taken which left only two vacant plots.
- **Village Green:** Councillor Jordan said there was nothing to report. A member of the public commented on how the village green was looking good and the best for years for playing sport. Councillor Bell added there had been no dog fouling complaints since the dog litter bin had been re-located to the top of the green.
- **Play Area:** Councillor Bell said the ROSPA report was very thorough and the play area had been identified as medium risk. She suggested that the Parish Council may like to consider whether items which had been identified as medium risk in the report should have work done on them. Councillor Trussler said she would take a look at the play area and identify the items which could be improved and therefore extend their useful life and will report these findings and recommendations at the next meeting. A member of the public added that the bin in the play area was overflowing. Clerk to take photo and contact CDC Refuse Collection.
- **Footpaths, Hedges and Rights of Ways:** Councillor Trussler said there was nothing to report. Clerk to send her the new ranger's contact details.
- **Planning:** Councillor Wordsworth reported that there had been a slight glitch with him receiving paper copies of planning applications. One application has been discussed since the last meeting (52, Valentines Lea Northchapel, Petworth West Sussex GU28 9HY for construction of a single storey rear extension and first floor balcony over existing conservatory). There is one outstanding application (2, Pipers Cottages for a single storey extension to the rear of the property plus removal of an existing outbuilding and its replacement with a double garage) which will have to be discussed within the next month. Since the last meeting, Chichester District Council/South Downs National Park has made the following decisions:

### SDNP/16/04688/HOUS

Location: Peacocks Farm Cottage Pipers Lane Northchapel GU28 9JB

Proposal: Two storey rear extension and new conservatory

Decision: Approved

### SDNP/17/01459/DCOND and SDNP/17/01460/DCOND and SDNP/17/01463/DCOND

Location: Sussex Oak A283 Luffs Meadow to Pipers Lane Northchapel

Proposal: Discharge of condition 3,4,5 and 7 from permission SDNP/16/03167/LIS

Proposal: Discharge of condition 3,4,5 and 7 from planning permission SDNP/16/03162/HOUS

Proposal: Discharge of condition 8 and (from planning permission SDNP/16/03166/LIS

Decision: Approved

### SDNP/17/02809/DCOND and SDNP/17/02608/DCOND

Central House A283 Luffs Meadow to Pipers Lane Northchapel Petworth West Sussex GU28 9HP

Discharge of condition 3, 4 and 7 from listed building consent SDNP/17/00227/LIS

Discharge of condition 3, 4 and 7 from listed building consent SDNP/17/00226/HOUS

Decision: Approved

- **Village Hall:** Councillor Holden reported that bits and bobs had been redecorated at the Village Hall. Over the next two Thursday and Fridays, the hall is being cleaned up a bit.
- **Housing:** Councillor Holden said there was nothing to report.
- **Winter Plan:** Clerk reported the Winter Community Offer for 2017/18 had just come through from WSCC. She would liaise with Councillor Moss to update this year's winter plan and grit bin audit for the parish for 2017/18. It was agreed to order an additional salt/grit bin to be sited at the Village hall car park as there had been concerns last year about the icy surface in the car park during the cold weather. Clerk to contact the Village Hall Management Committee.

- **Northchapel Youth:** Councillor Bell said she still had not received the Purple Bus's exit report from the Autumn Term. It was hoped the Purple bus would return later in the year as it was a real benefit to the parish.
- **Website:** Councillor Arnold said the website was up and running again with no issues.

#### **47/17 SSE update**

Clerk had been in contact with the SSE customer and community advisor at the Petersfield depot who covers this area, to discuss the proposed underground cabling works from Plaistow to Fernhurst which will come through Northchapel. Work had previously started in the parish but has since stopped. The works will cause disruption to many fields and hedgerows with 15m wide trenches proposed. It is thought compensation will be given to farmers. The Clerk has been advised that SSE will be working in the area however the plans are yet to be finalised. Once everything has been finalised SSE will be able to provide us with the full details of the work and maps etc. The SSE advisor has kindly offered to come to Northchapel and present the information to the Parish Council and answer any questions. All agreed this was a good idea. Clerk to invite her to September's meeting and put notice in the Parish News. Clerk to also speak to District Councillor Wilding regarding this.

#### **48/17 Financial Matters**

- The Council's current financial position @ £43,351 was noted.
- The Bank reconciliation as at 27<sup>th</sup> June 2017 at Appendix 2 was noted.
- The schedule of accounts submitted for payment at Appendix 3 was noted and approved including Mrs Helen Cruikshank (Clerk's Exps Q1 17/18 @ £107)

#### **49/17 Reports back from meetings attended by Councillors**

There had been no external meetings since the last PC meeting which Councillors had attended.

#### **50/17 Clerks Report**

Clerk said there was one date for Councillors' diaries:

- All Parishes Meeting on Wednesday 20<sup>th</sup> September at East Pallant House at 7pm. Councillors Trussler and Jordan offered to attend this. Clerk to inform CDC.

It was agreed to change the date of the AGM in May 2018 to Monday 21<sup>st</sup> May due to Monday 7<sup>th</sup> being a bank holiday.

#### **51/17 Items to be included on the next agenda**

Co-option  
 Feedback on play area report and recommendations  
 Church 300 year celebrations  
 Village Christmas tree

Please inform the Clerk of any items to go on the agenda by Monday 29<sup>th</sup> August 2017

#### **52/17 Date of next meeting**

Monday 4<sup>th</sup> September 2017 at 8pm

The Chairman closed the meeting at 8.50pm

Signed .....

Date .....